

FINAL ACTION MEMO Planning Commission Regular Meeting and Work Session of January 13, 2026	
<u>AGENDA ITEM/ACTION</u>	<u>FOLLOW-UP ACTION</u>
1. Call to Order. • Meeting called to order at 6:00 p.m. by Mr. Barnes, Secretary. • PC members present were Mr. Carrazana; Mr. Murray; Ms. King; and Ms. Firehock. • PC members absent Mr. Clayborne and Mr. Moore with the Scottsville Commissioner yet to be filled. • Staff members present were Michael Barnes, Rebecca Ragsdale, Kevin McDermott, Jodie Filardo, Bart Svoboda, Jenny Tavendale, and Carolyn Shaffer	
2. Other Matters Not Listed on the Agenda for the Public	<u>Clerk:</u> None
3. Election of Officers Action: On motion by Commissioner Firehock, seconded by Commissioner King, Mr. Carrazana was elected Chair by a vote of 4:0 (Commissioners Clayborne and Moore absent). Action: On motion by Commissioner King, seconded by Commissioner Carrazana, Ms. Firehock was elected Vice-Chair by a vote of 4:0 (Commissioners Clayborne and Moore absent). The following officers were unanimously elected or re-appointed: Luis Carrazana, Chair Karen Firehock, Vice-Chair Michael Barnes, Secretary Carolyn Shaffer, Recording Secretary	<u>Clerk:</u> Share with Staff
4. Rules of Procedure The Rules of Procedure were readopted as submitted. Action: On motion of Commissioner Carrazana, seconded by Commissioner Murray, the Planning Commission re-adopted its Rules of Procedure by a vote of 4:0 (Commissioners Clayborne and Moore absent).	<u>Clerk:</u> Re-post to Website.
5. Commission Liaisons Discussion of committees/boards/bodies on which Commissioners serve as liaisons.	<u>Clerk:</u> None

	Action: On motion of Commissioner Murray, seconded by Commissioner Carrazana, the Planning Commission tabled the Committee Liaisons until January 27, 2026. 4:0 (Commissioners Clayborne and Moore absent).
6. 2026 Meeting Schedule Action: On motion of Commissioner Firehock, seconded by Commissioner King, the Planning Commission adopted the 2026 PC Meeting Dates and Establish Continuation Dates for Meetings by a vote of 4:0 Action: On motion of Commissioner Carrazana, seconded by Commissioner Firehock, the Planning Commission adopted the Resolution to set the 2026 PC Meeting Dates and Establish Continuation Dates for Meetings by a vote of 4:0 (Commissioners Clayborne and Moore absent).	<u>Clerk:</u> Post the approved 2026 Meeting Schedule.
7. Consent Agenda: Approval of Minutes for December 9, and December 16, 2025. Action: On motion of Commissioner Murray, seconded by Commissioner Firehock, the Planning Commission approved the minutes of the December 9, and December 16, 2025, meetings, by a vote of 4:0 (Commissioner King abstained, and Commissioners Clayborne and Moore absent).	<u>Clerk:</u> Post to website.
8. Public Hearing 8a. <u>ZMA202400005 Belvedere Amendment #2 (deferred from 10/28/25)</u> PARCEL ID: 062G0-01-00-000A0, 062A3-00-00-001B5, 06200-00-00-002A0, 06200-00-00-002B0 LOCATION: North and northeast of the intersection of Belvedere Boulevard and Fowler Street (Cameron Langille was absent and Rebecca Ragsdale presented the staff report.) Action: On motion of Commissioner Murray, seconded by Commissioner Firehock, by a vote of 4:0, the Planning Commission recommended indefinite deferral at the request of the applicant for ZMA2024-05 Belvedere Amendment #2.	<u>Clerk:</u> None.

9.	Work Session ZTA202400001 Rio29 Form Based Code Update Staff presented proposed changes to the Rio29 Form-Based Code. (Mariah Gleason)	<u>Clerk:</u> None.
10.	Committee Reports: None	<u>Clerk:</u> None.
11.	Review of Board of Supervisors Meeting: Mr. Barnes reviewed the January 7, 2026, Board of Supervisors meeting.	<u>Clerk:</u> None.
12.	Old Business/New Business:	<u>Clerk:</u> None.
13.	Items for follow-up	<u>Clerk:</u> None.
	Adjournment: Adjourn to January 27, 2026, at 6:00 p.m. The meeting adjourned at 9:18 p.m.	